

Leadership Development Training

COURSE CONTENT

GET IN TOUCH



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About Multisoft

Train yourself with the best and develop valuable in-demand skills with Multisoft Systems. A leading certification training provider, Multisoft collaborates with top technologies to bring world-class one-on-one and certification trainings. With the goal to empower professionals and business across the globe, we offer more than 1500 training courses, which are delivered by Multisoft's global subject matter experts. We offer tailored corporate training; project Based Training, comprehensive learning solution with lifetime e-learning access, after training support and globally recognized training certificates.

About Course

The Leadership Development Training by Multisoft Systems is designed to equip professionals with the essential skills, mindset, and strategies required to excel as impactful leaders in today's competitive business environment. This comprehensive program blends theoretical concepts with practical applications, enabling participants to enhance their leadership capabilities, foster innovation, and drive organizational success.

Module 1: Introduction

- ✓ Definition of a Leader
- ✓ Leader Vs Boss
- ✓ Why should you become an effective leader?

Module 2: Different Leadership Styles

- ✓ Authoritative Leadership
- ✓ Delegative Leadership
- ✓ Participative Leadership
- ✓ Transactional Leadership
- ✓ Transformational Leadership

Module 3: Self Awareness

- ✓ Understanding Your Personality
- ✓ SWOT Analysis
- ✓ Identify your leadership style
- ✓ Manage your emotions as a leader

Module 4: Strategic Planning

- ✓ Importance of planning as a leader
- ✓ Be Proactive
- ✓ Setting short term goals
- ✓ Setting long term goals
- ✓ Make the perfect strategy

Module 5: Time Management

- ✓ Importance of time management as a leader
- ✓ How to set priorities?
- ✓ Calendar Management

- ✓ Setting deadlines
- ✓ Deliver before the deadline

Module 6: Team Work

- ✓ Identify the bond and make it stronger
- ✓ Hire the right people
- ✓ Understanding cooperation
- ✓ Learn to manage conflicts
- ✓ Do not be emotionally biased
- ✓ Be a motivator

Module 7: Be a Risk Taker

- ✓ Benefits of taking a risk as a leader
- ✓ Identifying calculated risks
- ✓ Developing courage
- ✓ Learn and discover how to stay out of your comfort zone?
- ✓ Be accountable to your actions

Module 8: Communication Strategies

- ✓ Developing your communication as a leader
- ✓ Verbal and non-verbal communication techniques
- ✓ Be an effective listener
- ✓ The art of giving feedback
- ✓ Power of motivation

Module 9: Work and Performance Management

- ✓ Be a problem solver
- ✓ How to empower decision-making skills?
- ✓ Understanding the power of appreciation

- ✓ Developing a proactive plan of action
- ✓ Developing the expertise
- ✓ Conclusion